

**AUBURN BOROUGH COUNCIL**  
**SEPTEMBER 3, 2025 MINUTES**

The monthly meeting of Auburn Borough Council was held on Wednesday, September 3, 2025, at 7:00 P.M., in the Community Center at 451 Pearson Street. In attendance: President John Eckert, Vice-President Doug Naftzinger, and Councilmembers Jim Fox, Liz Shaner, and Jesse Spencer. Also present: Solicitor Stanley Burke and Secretary-Treasurer Brenda Fessler. Mayor Frank Cataldi and Engineer Chip Pohronezny were unable to attend this meeting.

The meeting was called to order by President Eckert who opened the meeting with the pledge of allegiance.

**August 2025 Minutes & Financial Reports**

A motion was made by Jesse, 2<sup>nd</sup> by Liz, to accept the August minutes and financial reports as submitted. Motion carried.

**Approval to Pay Bills**

A motion was made by Jesse, 2<sup>nd</sup> by Doug, to approve payment of check #16831 through #16843 as attached to the September agenda. The motion also includes payment of the regular monthly invoices after they are reviewed, approved, and signed by President Eckert or Vice-President Naftzinger. Motion carried. The complete check register and end of month financial reports are included with the minutes.

**Recognition of Guests**

Guests attending this meeting: Kyle Schwenk, Daniel Webber, John Fessler, Cindy Donati, Richard Krebs, and Aaron Brommer.

Cindy Donati told Council that some of the older neighborhood children have been trespassing on her parent's property at 104 Orchard Street. She said they recently set up a large tent on the property and dug a hole in the ground for a fire pit without permission. Several "no trespassing" signs are placed around the area but the signs have been ignored. She is very concerned that the fire pit is a hazard to the surrounding area. Ms. Donati talked to the parents of these children but nothing has been removed. Council suggested that she call the local state police to look into the matter as the borough can't enforce trespassing complaints on private property. It was noted that the type of fire pit mentioned is not legal within the borough limits and will have to be removed.

**REPORTS**

**Animal Control – Kyle Schwenk**

--Kyle noted she has continued issues with the large amount of cats and dogs kept in a home on Orchard Street. She has received numerous complaints of flea infestation and animal cruelty and asked if our code enforcement officer can inspect the home along with a state police officer. A call was placed to the borough engineer during this meeting. He agreed to tell the code enforcement officer to begin preparing the paperwork needed to enter the property.

A motion was made by Jim, 2<sup>nd</sup> by Jesse, to accept this report. Motion carried.

**Mayor – Frank Cataldi**

--Mayor Cataldi posted five properties for high grass and weeds. The properties posted were: 213 Market, 243 Orchard, 245 Orchard, 141 Orchard, and 515 Front. They have five days to comply or the complaint will be turned over to code enforcement.

A motion was made by Jesse, 2<sup>nd</sup> by Doug, to accept this report. Motion carried.

**September 3, 2025 Minutes Page (2)**

**Safety – Jesse Spencer**

No report

**Fire & Ambulance**

--The Fire Company responded to (8) calls in August. One in South Manheim, four in West Brunswick, one in Auburn, one in East Brunswick, and one in Wayne: 4-automatic fire alarms, 1- vehicle fire, 1- fire police, 1- motorcycle accident, and 1- smoke in a structure.

--The Ambulance Association responded to (17) calls in August. Five in Auburn, eight in West Brunswick, and four in Hamburg: 5-medical, 5-trauma, 5-cancelled, 1- refusal, and 1-lift assist.

--Anyone interested in volunteering their time can contact Judy @570-754-3014.

A motion was made by Liz, 2<sup>nd</sup> by Jesse, to accept these reports. Motion carried.

**SEO/Engineer – Chip Pohronezny**

--No UCC permits issued for the period of July 20<sup>th</sup> through August 16<sup>th</sup>

--A court hearing is scheduled for September 16<sup>th</sup> regarding the NOV issued to the owner of 426 Washington Street.

--No update regarding a permit for electrical work at 124 North 3<sup>rd</sup> Street.

A motion was made by Jesse, 2<sup>nd</sup> by Liz, to accept this report. Motion carried.

The full report is on file.

**Tax Collector – Marlene Naftzinger**

--August total collected      Real Estate = \$-0-      Per Capita = \$20.00

A motion was made by Jim, 2<sup>nd</sup> by Liz, to accept this report. Motion carried. The full report is on file.

**Sanitation – Melissa Schwenk**

--August total deposits =      \$3,590.00 + Delinquent Accounts = \$2,050.00

A motion was made by Liz, 2<sup>nd</sup> by Jesse, to accept this report. Motion carried.

**Municipal Authority**

July minutes received and scanned to council members on 8/14

**Streets & Roads – John Eckert**

--Doug said he would contact Shaner about repairing the grate next to the Webber property on Bear Creek Street.

--The road crew recently repaired an inlet on the corner of 2<sup>nd</sup> & Market Street.

--They have also been spraying weeds around the town and painting crosswalks, chipping, and other routine work.

A motion was made by Liz, 2<sup>nd</sup> by Doug, to accept this report. Motion carried.

**Solicitor – Stanley Burke**

--Stan said he would look into the current lien of \$796.00 placed against the property at 470 E. Deerview Drive on 5/30/18. It was noted that the property recently changed ownership. The former owner owes the lien amount plus in excess of an additional \$1,500.00 on their trash account. Doug said he will try to contact the prior owner to inform them that this is still in arrears and owed to the borough.

--Council was informed that the owner of 243 Orchard Street recently passed away. A lien was placed against this property on 7/26/24 in the amount of \$720.00. The solicitor was asked to look into this as well.

A motion was made by Jesse, 2<sup>nd</sup> by Jim, to accept this report. Motion carried.

**September 3, 2025 Minutes Page (3)**

**Blue Mt. Recreation – Liz Shaner**

--June & July minutes and financial reports have been received (No discussion)

**SCOG**

No report

**Emergency Management – Eddie Schwenk**

No report

**OLD BUSINESS**

--Abandoned property at 518 Bear Creek Street on County Commissioner's list for judicial sale in October

--No contact from Comcast regarding their franchise renewal

--All drainage issues have been resolved

**NEW BUSINESS**

--A motion was made by Jesse, 2<sup>nd</sup> by Liz, to approve the Historical Society's request to hold an "open house" at the Community Center on October 12<sup>th</sup>. They will be celebrating (19) years in existence.

--The Halloween parade was scheduled for Monday, October 27<sup>th</sup> with a rain date of October 28<sup>th</sup>, beginning at 7:00 p.m.

--Trick-or-Treat will be held on Thursday, October 30<sup>th</sup>, from 6 – 8:00 p.m.(rain or shine)

--Council agreed to use the Borough's Capital Improvement funds from the Recreation Commission for the purchase of two tractor trailer loads of mulch for the playground.

Auburn currently has a total of \$4,592.00 in escrow to use for recreation purposes.

--A budget meeting was scheduled for September 29<sup>th</sup> but was later re-scheduled for October 20<sup>th</sup>, at 6:00 p.m.

The next meeting is scheduled for Wednesday, October 1, 2025 at 7:00 p.m.

A work session will be held, if needed, at 6:00 p.m. before the meeting.

There being no further business, a motion was made by Jesse, 2<sup>nd</sup> by Jim, to adjourn the September meeting. Motion carried.

Respectfully Submitted By,

Brenda J. Fessler  
Secretary-Treasurer

