

AUBURN BOROUGH COUNCIL
NOVEMBER 6, 2024 MINUTES

The monthly meeting of Auburn Borough Council was held on Wednesday, November 6, 2024, at 7:00 P.M., in the Auburn Municipal Building at 451 Pearson Street. In attendance were President John Eckert, Vice-President Doug Naftzinger, and council-member Liz Shaner. Also present was Solicitor Stanley Burke, Engineer Chip Pohronezny, Mayor Frank Cataldi, and Secretary-Treasurer Brenda Fessler. Council-members Jesse Spencer and Melissa Schwenk were unable to attend this meeting.

The meeting was called to order by President Eckert who then opened with the pledge of allegiance.

October Minutes and Financial Reports

A motion was made by Doug, 2nd by Liz, to accept the October minutes and reports as submitted. Motion carried.

Approval to Pay Bills

A motion was made by Liz, 2nd by Doug, to approve payment of check #16366 through #16385 as attached to the November agenda. Motion carried. This motion also includes payment of the regular monthly November invoices after they are reviewed, approved, and signed by President Eckert or Vice-President Naftzinger. The complete November check register is included with the November minutes.

Recognition of Guests

The guests attending this meeting were Aaron Brommer and Ray Burkey.

Complaints / Complaint Forms

--No complaint forms were received during the month of October.

--Aaron Brommer asked why residents are allowed to park on the sidewalk in the 400 & 500 blocks of Market Street. Mayor Cataldi agreed to look into this matter and said that the vehicles will be tagged and the owners notified if they are in violation.

REPORTS

Animal Control – Kyle Schwenk

--Several complaints have been received regarding the large number of dogs and cats being kept inside 243 Orchard Street. Kyle will be asked to contact the home owner and inform them that the Borough has a limit as to the number of cats and dogs allowed in one household.

Mayor – Frank Cataldi

--Mayor Cataldi informed council that he will be posting a “no burning” ban on the Borough’s Code Red alert system. He also noted that he will be posting all “snow emergencies” on the same alert system.

--The mayor agreed to possibly contact the local State Police regarding damage to a stop sign on Mill Street. He said he will need more information on the hit and run incident before he can report it to the state police.

A motion was made by Doug, 2nd by Liz, to accept this report. Motion carried.

Safety Report – Jesse Spencer

No report

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Fire & Ambulance

--The fire company responded to five calls in the month of October. One in Auburn, one in S. Manheim, one in W. Brunswick, one in Deer Lake, and one in Wayne Twp.

--Ambulance – no report

A motion was made by Doug, 2nd by Liz, to accept this report. Motion carried.
The full report is on file.

SEO/Engineer – Chip Pohronezny

--No UCC permits issued

--Citations issued to the property owners of 221 Orchard St. and 426 Washington St.

--A warrant was issued to the property owner of 243 Orchard St.

--A payment request was received from Ronnie Folk Paving Inc. for the 2024 road project. Chip noted that, due to a change order, the final amount was \$7,912.82 under the original bid. A motion was made by Doug, 2nd by Liz, to authorize payment of \$116,442.18 from the Liquid Fuels account. Motion carried.

A motion was then made by Doug, 2nd by Liz, to accept this report. Motion carried. The full report is on file.

Tax Collector – Marlene Naftzinger

--October total collected: Real Estate = \$349.13 Per Capita = \$22.00

A motion was made by Liz, 2nd by Doug, to accept this report. Motion carried.
The full report is on file.

Sanitation Clerk – Melissa Schwenk

No report

--October total collected: \$12,010.00

Motion made by Doug, 2nd by Liz, to accept this report. Motion carried.

Municipal Authority

--All minutes received up to July 2024

Streets & Roads – John Eckert

--The road crew will be vacuuming leaves during the month as long as needed

--The trucks are ready for the upcoming winter

--The door handle on one of the trucks has been replaced

--John noted that he fixed the problem with the 2019 truck

A motion was made by Doug, 2nd by Liz, to accept this report. Motion carried.

Solicitor – Stanley Burke

--The land on Orchard Street was transferred to the Borough on October 10, 2024 (deed has not been received)

A motion was made by Liz, 2nd by Doug, to accept this report. Motion carried.

Blue Mt. Recreation Commission – Liz Shaner

--The minutes and financial reports from September are on file

--A motion was made by Doug, 2nd by Liz, to accept the 2025 Recreation Commission's budget as submitted. Motion carried.

A motion was made by Doug, 2nd by John, to accept this report. Motion carried.

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SCOG

--Doug noted that he plans to attend the November meeting

Emergency Management – Eddie Schwenk

No report

OLD BUSINESS

--Abandoned property on Bear Creek Street-judicial sale to be held in April 2025

--Comcast negotiations (waiting to hear from the company to schedule a meeting)

--John said the work on the security system is complete and the invoice can be paid

--The agreement with the Municipal Authority was prepared and will be sent to them for approval

--Welcome letter (draft will be emailed to council-members when complete)

--A load/unload sign in front of the Church of God (no decision made)

--The decision to sell or keep the old truck was tabled at this time

NEW BUSINESS

--A motion was made by Liz, 2nd by Doug, to accept and advertise the 2025 proposed budget with no tax increase. Motion carried.

--The date to hang the Christmas lights was scheduled for November 23rd @ 8 a.m.

--A safety recall on the 2024 truck was received for a software update. John said he will schedule it when the truck is due for inspection.

--Council gave their approval to the Historical Society to place a Christmas tree along with a donation box at the Borough Building.

--A motion was made by Liz, 2nd by Doug, to approve the updated SEO list as submitted and attached to the agenda. Motion carried.

The next meeting will be held on Wednesday, December 4, 2024, at 7 P.M.
A work session will be held, if needed, at 6 P.M. before the meeting.

There being no further business, a motion was made by Doug, 2nd by Liz, to adjourn the November 2024 meeting. Motion carried.

Respectfully Submitted By,

Brenda J. Fessler
Secretary-Treasurer

