

## **AUBURN BOROUGH COUNCIL – MARCH 6, 2024 MINUTES**

The regular meeting of Auburn Borough Council was held on Wednesday, March 6, 2024, at 7:00 p.m., in the Auburn Municipal Building at 451 Pearson Street.

In attendance were Council-President John Eckert, Vice-President Doug Naftzinger, and Council-Members Jesse Spencer, Melissa Schwenk, and Liz Shaner. Also in attendance were Solicitor Stanley Burke, Engineer Chip Pohronezny, and Secretary-Treasurer Brenda Fessler. Mayor Kimmel was unable to attend the meeting.

At this time the meeting was called to order by President Eckert and opened with the pledge of allegiance.

### **February 2024 Minutes and Financial Reports**

A motion was made by Jesse, 2<sup>nd</sup> by Doug, to accept the February minutes and reports as submitted. Motion carried.

A motion was made by Liz, 2<sup>nd</sup> by Jesse, to approve payment of check #15985 through #16003 as attached to the March agenda. Motion carried. The motion also includes payment of the regular March invoices after they are reviewed, approved, and signed by President Eckert or Vice-President Naftzinger. The complete March check register is included with the March minutes.

### **Recognition of Guests**

The guests attending this meeting were Tyler Kunkle, James Adam, and John Fessler. They had nothing to discuss at this time.

### **Complaints/Complaint Forms**

A complaint was received from Nancy and Mark Purcell regarding their neighbor at 441 East Deerview Drive burning all types of materials on the property. Melissa Schwenk said that she spoke to Eddie Schwenk, who was recently appointed Assistant Fire Chief, and he told her they had a control burn at this residence and the County Communications Center was notified. Eddie agreed to notify the property owner that she is unable to burn unless she has an approved pit and only burns wood.

## **REPORTS**

### **Animal Control – Kyle Schwenk**

No report

### **Mayor – Megan Kimmel**

No report

### **Safety – Jesse Spencer**

Jesse said that he contacted the local representative from Penn Dot who told him they have no plans to repave Market Street until the old water mains are replaced. They will continue to take care of the potholes and the areas up to the curb if necessary. The repairs to the inlet grate at South Second & Market Street is the borough's responsibility.

A motion was made by Melissa, 2<sup>nd</sup> by Doug, to accept this report. Motion carried

### **Fire & Ambulance**

A motion was made by Doug, 2<sup>nd</sup> by Jesse, to accept the reports as submitted by Fire Chief James Adams. Motion carried. The reports are on file at the borough office.

### **SEO/Engineer – Chip Pohronezny**

Copies of this report were distributed to council and the full report is on file at the borough office. (No discussions at this time)

A motion was made by Jesse, 2<sup>nd</sup> by Melissa, to accept this report. Motion carried.

## MARCH 2024 MINUTES PAGE (2)

### Tax Collector – Marlene Naftzinger

No report

### Sanitation – Melissa Schwenk

- A total of \$20,800.00 was collected and deposited for the month of February.
- The January 2024 report was submitted and will be sent to council for review.
- A list of liens to be placed on the delinquent accounts will be prepared for the April meeting.
- Melissa noted that the lien on the property at 204 Washington Street was satisfied. Solicitor Burke agreed to notify the court house.

A motion was made by Jesse, 2<sup>nd</sup> by Doug, to accept this report. Motion carried.

### Municipal Authority

Latest minutes and reports on file – January 2024

### Streets & Roads – John Eckert

No report

### Solicitor – Stanley Burke

- The solicitor reported that he is waiting on information from Melissa in order to send a notice for delinquent garbage fees to the former owner of 231 Orchard Street.
- The County Commissioners signed off on the purchase of the land on Orchard Street. Solicitor Burke will keep council updated with this process.
- The appraisal with regard to the abandoned property on Bear Creek Street will be scheduled through the solicitor.
- The solicitor agreed to research a request submitted by Jessica Bachman, Church Street, regarding a private family cemetery plot on her land. (Letter attached to these minutes)

A motion was made by Jesse, 2<sup>nd</sup> by Liz, to accept this report. Motion carried.

### Blue Mt. Recreation Commission – Liz Shaner

- The Commission's minutes and financials from January have been submitted.
- Liz noted that the summer playground program will not be held this year due to last year's poor attendance totals.

A motion was made by Doug, 2<sup>nd</sup> by Jesse, to accept this report. Motion carried.

### SCOG Report

Doug agreed to attend the upcoming March meeting.

### Emergency Management – Eddie Schwenk

No report

### OLD BUSINESS

- (Solicitor) Abandoned property on Bear Creek Street
- (Solicitor) Orchard Street land purchase
- Security cameras (open invoice for labor to install the system)
- Road projects (council members will meet this month to review areas that need repairs) to include curb repair next to 132 Pine Street (Ned Beck's property)
- Ethics forms due May 1<sup>st</sup> (Jesse, Melissa, Stan)
- (Secretary) Driveway maintenance letter (ready for approval at May meeting)
- (Secretary) Needs to complete Word Press training for web page
- Reminder: Spring clean-up May 11<sup>th</sup> from 8 – 12 Noon

**MARCH 2024 MINUTES (PAGE 3)**

**NEW BUSINESS**

--Secretary prepared an updated form for “no fee” dumpster permits to be issued for a period of (14) days from date of issuance

--(2) open seats currently on the Municipal Authority

--Motion made by Doug, 2<sup>nd</sup> by Jesse to approve PIRMA Insurance proposal for April 2024 through April 2025. Motion carried.

Auto Premium = \$2,074.00 & Liability Premium = \$6,506.00

--PSAB conference materials available for anyone interested in attending. The conference will be held in Hershey on June 2<sup>nd</sup> through June 5<sup>th</sup>.

The next meeting will be held on Wednesday, April 3, 2024, at 7:00 p.m.  
A work session will be held, if needed, at 6:00 p.m. before the meeting.

There being no further business, a motion was made by Jesse, 2<sup>nd</sup> by Melissa, to adjourn the March 2024 meeting. Motion carried.

Respectfully Submitted By,

Brenda J. Fessler  
Secretary-Treasurer

