

**AUBURN BOROUGH COUNCIL**  
**MINUTES FROM JANUARY 2, 2024**

The regular monthly meeting of Auburn Borough Council was held on Tuesday, January 2, 2024, at 7:30 p.m., in the Auburn Borough Municipal Building at 451 Pearson Street.

In attendance were; Council-President John Eckert, Vice-President Doug Naftzinger, and Council-Members Jesse Spencer, Melissa Schwenk, and Liz Shaner. Also present were; Engineer Chip Pohronezny, Solicitor Stanley Burke, and Secretary-Treasurer Brenda Fessler. Mayor Megan Kimmel was unable to attend this meeting.

At this time the meeting was called to order by President Eckert and opened earlier with the pledge of allegiance.

**December 2023 Minutes and Financial Reports**

A motion was made by Jesse, 2<sup>nd</sup> by Melissa, to accept the December minutes and financial reports as submitted. Motion carried.

A motion was made by Jesse, 2<sup>nd</sup> by Melissa, to approve payment of check #15904 through #15916, as attached to the January agenda. Motion carried. This motion also includes payment of the remaining January regular invoices after they are reviewed, approved, and signed by the Council-President or Vice-President. The complete January check register is included with the January minutes and is on file at the Borough Office.

**Recognition of Guests**

The following guests attended the January meeting; Mark Wiederhold, Alex Shaner, Selyna Kenderdine, Terry Shaner, Jr., Landon Pohronezny, Aubree Pohronezny, and Bill Burke.

**Complaint Forms**

Nothing submitted

**REPORTS:**

**Animal Control-Kyle Schwenk**

No report

**Mayor – Megan Kimmel**

No report

**Safety – Jesse Spencer**

No report

**Fire & Ambulance**

A motion was made by Doug, 2<sup>nd</sup> by Jesse, to accept the November 2023 reports as submitted. Motion carried. The reports are on file at the Borough Office.

**SEO/Engineer – Chip Pohronezny**

Copies of this report were distributed to Council-Members. The full report is on file at the Borough Office.

**Discussions:**

Chip suggested that if Council decides to do any road projects they should consider putting bids out early if possible.

A motion was made by Jesse, 2<sup>nd</sup> by Melissa, to accept this report. Motion carried.

**Tax Collector – Marlene Naftzinger**

It was noted that the full end of year report will be submitted at the next meeting.

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### Sanitation Clerk – Melissa Schwenk

A total of \$400.00 was collected and deposited in garbage receipts for the month of December. It was noted that the January through November 2023 reports have now been submitted and were emailed to Council Members. Melissa also reported that the new coupon books will be mailed out tomorrow, January 3<sup>rd</sup>.

A motion was made by Jesse, 2<sup>nd</sup> by Doug, to accept this report. Motion carried.

### Municipal Authority

Latest minutes and reports on file – September 2023

### Streets & Roads – John Eckert

No report

### Solicitor – Stanley Burke

No report

### Parks & Recreation

Blue Mt. Recreation Commission's November 2023 minutes and financial reports are on file at the Borough Office. Brenda will notify the Recreation Commission of Liz Shaner's appointment to their board as well as Frank Cataldi's re-appointment.

A motion was made by Doug, 2<sup>nd</sup> by Jesse, to accept this report. Motion carried.

### SCOG Report

No report

### Emergency Management – Eddie Schwenk

No report

### Old Business

- a) Abandoned property on Bear Creek Street
- b) Land purchase on Orchard Street
- c) Historical society item values for insurance purposes
- d) Spring road projects-problem with stone washing out at 4<sup>th</sup> & Market St.-  
Curb repairs next to 132 Pine St.-Any Liquid Fuels Projects?
- e) Security cameras installation invoice
- f) Submit a list of vehicle and clean-up issues to Chip for code enforcement

### New Business

- a) A list of the 2024 meeting dates was submitted and advertised.
- b) Council volunteers agreed to set a date sometime in January to take down the holiday lights.
- c) The next meeting will be held on Wednesday, February 7, 2024 at 7:00 p.m.  
A work session will be held if needed at 6:00 p.m. before the meeting.

There being no further business, a motion was made by Melissa, 2<sup>nd</sup> by Jesse, to adjourn the January 2024 meeting. Motion carried.

Respectfully Submitted By,

Brenda J. Fessler  
Secretary-Treasurer

