

## **AUBURN BOROUGH COUNCIL** **DECEMBER 4, 2024 MINUTES**

The monthly meeting of Auburn Borough Council was held on Wednesday, December 4, 2024, at 7:00 P.M., in the Auburn Municipal Building at 451 Pearson Street. In attendance: President John Eckert, Vice-President Doug Naftzinger, and Councilmembers Jesse Spencer, Melissa Schwenk, and Liz Shaner. Also present: Mayor Frank Cataldi, Solicitor Stanley Burke, Engineer Chip Pohronezny, and Secretary-Treasurer Brenda Fessler.

The meeting was called to order by President Eckert who then opened with the pledge of allegiance.

### **November Minutes and Financial Reports**

A motion was made by Liz, 2<sup>nd</sup> by Jesse, to accept the November minutes and reports as submitted. Motion carried.

### **Approval to Pay Bills**

A motion was made by Jesse, 2<sup>nd</sup> by Doug, to approve payment of check #16410 through #16428 as attached to the December agenda. Motion carried. This motion also includes payment of the regular monthly December invoices after they are reviewed, approved, and signed by President Eckert or Vice-President Naftzinger. The complete December check register is included with the December minutes.

### **Recognition of Guests**

The guests attending this meeting were Aaron Brommer, Kyle Schwenk, and John Fessler. They had nothing to discuss.

### **Complaints / Complaint Forms**

--No complaints or forms received during the month of November

### **REPORTS**

#### **Animal Control – Kyle Schwenk**

--Kyle talked to the owner at 243 Orchard Street and informed her that she can't have more than four dogs or cats in the residence according to the borough ordinance. Kyle was told that the owner removed the cats from her home but doesn't know where she took them. She also noticed that some of the puppies have ringworm. Kyle said she plans to contact the game warden and hopefully resolve the problem.

A motion was made by Jesse, 2<sup>nd</sup> by Liz, to accept this report. Motion carried.

#### **Mayor – Frank Cataldi**

--Frank said the county wide burn ban has now been lifted

--Council agreed that it would be next to impossible to find the truck driver who is responsible for knocking over the stop sign on Mill Street as discussed last month. He encouraged residents to immediately call the State Police when they witness any act of vandalism.

--Frank talked to some of the residents from the 400 & 500 blocks on Market Street and told them they are not allowed to park on the sidewalks. He's hoping that this will resolve the problem and no vehicles will need to be towed away. He also said that the road crew should contact him if they have an issue with vehicles while plowing snow.

A motion was made by Liz, 2<sup>nd</sup> by Melissa, to accept this report. Motion carried.

#### **Safety Report – Jesse Spencer**

No report

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### **Fire & Ambulance**

--The Auburn Fire Company responded to eleven calls for the month of November. Seven were in West Brunswick, three in Auburn, and one in South Manheim.

--The Auburn Ambulance Association responded to twenty-six calls since August 2024. One was in Auburn, eight in West Brunswick, three in South Manheim, two in Port Clinton, two in Hamburg, three in Orwigsburg, two in Wayne, two in Pottsville, one in Sch. Haven, and two in North Manheim.

A motion was made by Jesse, 2<sup>nd</sup> by Melissa, to accept this report. Motion carried. The full report is on file.

### **SEO/Engineer's Report – Chip Pohronezny**

--One UCC permit was issued

--All permits were issued to UGI for road cuts

--The new property owner of 221 Orchard Street is working with SDE regarding the notice of violation sent to the previous owner.

--SDE is waiting for the District Magistrate's response regarding property violations at 243 Orchard Street and 426 Washington Street.

A motion was made by Doug, 2<sup>nd</sup> by Liz, to accept this report. Motion carried. The full report is on file.

### **Tax Collector – Marlene Naftzinger**

--November total collected: Real Estate = \$187.61 Per Capita=\$22.00

A motion was made by Jesse, 2<sup>nd</sup> by Liz, to accept this report. Motion carried. The full report is on file.

### **Sanitation Clerk – Melissa Schwenk**

--November total collected: \$4,505.00

--The detailed report for the month was emailed to all members and is on file

--The new coupon books will be printed and sent out by the beginning of January

A motion was made by Jesse, 2<sup>nd</sup> by Liz, to accept this report. Motion carried.

### **Municipal Authority**

--All minutes received up to July 2024

### **Streets & Roads – John Eckert**

Nothing new to report

### **Solicitor's Report – Stanley Burke**

--The deed and paperwork for the purchase of the Orchard Street property was received and is on file.

A motion was made by Doug, 2<sup>nd</sup> by Jesse, to accept this report. Motion carried.

### **Blue Mt.Recreation Commission – Liz Shaner**

--The minutes and financial reports from October are available for review

A motion was made by Doug, 2<sup>nd</sup> by Jesse, to accept this report. Motion carried.

### **SCOG – Doug Naftzinger**

--Doug attended the latest meeting and reported that the members agreed to reinvest the remaining funds of \$27,000.00. They will hold two meetings per year and the next one is on May 14, 2025.

A motion was made by Jesse, 2<sup>nd</sup> by Melissa, to accept this report. Motion carried.

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**Emergency Management – Eddie Schwenk**

No report

**OLD BUSINESS**

- Abandoned property on Bear Creek Street-judicial sale to be held in April 2025
- A citizen is still needed to serve as the borough's representative on the Blue Mt. Recreation Commission's board
- Jesse agreed to look at what repairs are needed on the truck parked in the old garage
- Welcome letter (draft will be emailed to council when complete)
- Comcast negotiations (waiting to hear from the company to schedule a meeting)
- The agreement with the Municipal Authority has been signed and is on file

**NEW BUSINESS**

- A motion was made by Doug, 2<sup>nd</sup> by Liz, to formally adopt the 2025 budget and tax resolution at 8.5 mills as advertised. Motion carried.
- A motion was made by Doug, 2<sup>nd</sup> by Jesse, to accept Systems Design's fees and service rates for 2025 as submitted. Motion carried.
- The meeting dates for 2025 will be held on the first Wednesday of every month and will begin at 7 P.M., with the exception of January which is scheduled for Thursday, January 2, 2025. A motion was made by Doug, 2<sup>nd</sup> by Jesse, to advertise the 2025 meeting dates as discussed. Motion carried.

The next meeting will be held on Thursday, January 2, 2025, at 7 P.M. A work session will be held, if needed, at 6 P.M. before the meeting.

There being no further business, a motion was made by Jesse, 2<sup>nd</sup> by Melissa, to adjourn the December 2024 meeting. Motion carried.

Respectfully Submitted By,

Brenda J. Fessler  
Secretary-Treasurer

