

MEETING AGENDA – February 5, 2025

- OPEN MEETING WITH PLEDGE
- MINUTES & TREASURER REPORTS - From January 2025
- APPROVAL TO PAY BILLS - Check #16504 through #16513
- WELCOME GUESTS TO MEETING-*Remind them to sign in*
- OPEN TO GUESTS FOR DISCUSSION
- COMPLAINT FORMS / COMPLAINTS – Nothing submitted
- ANIMAL CONTROL
- MAYOR’S REPORT
- SAFETY COMMITTEE
- FIRE & AMBULANCE
- SEO/ENGINEER
- TAX REPORT – End of 2024 totals attached to agenda – Full report on file for review
- SANITATION - Deposits- January 2025 = \$13,755.00
 - Letter for liens and sheriff sales? (discussed 10/2/24)-sample attached
- MUNICIPAL AUTH. – Minutes on File (Up to July 2024)
- STREETS AND ROADS
- SOLICITOR
- RECREATION – December 2024 minutes and financial reports received
- SCOG –
- EMERGENCY MANAGEMENT –

OLD BUSINESS:

- Abandoned property on Bear Creek Street - Judicial Sale in April 2025
- No contact from Comcast regarding their request to review the franchise agreement
- Welcome letter (draft completed and ready for review) –Thank you Liz!
- Decision on 1992 Chevy truck currently kept in old garage
- Need a citizen from the Borough to serve on Blue Mt. Recreation Board
- Old garage to be checked for leaks in spring

NEW BUSINESS

- Order rock salt for 2025/2026 season through CoStars?
- Approval of personalized handicapped sign at 141 Orchard Street?
- Cleaning person needed for Municipal Building
 - Currently \$125.00 per month-1099 Employee

--NEXT MEETING – March 5, 2025 @ 7:00 – Work session @ 6:00 if needed

Auburn Borough

2/4/2025 3:01 PM

Register: General - UBT

From 02/01/2025 through 02/06/2025

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
02/05/2025	16504	Potts & Monger Sani...	430-439 · STREETS &...	January 2025	6,522.00		107,930.91
02/05/2025	16505	Systems Design Engi...	400-409 · GENERAL ...	Inv.#'s 122021 ...	1,227.04		106,703.87
02/05/2025	16506	Verizon	400-409 · GENERAL ...	Acct.# 750-734...	90.17		106,613.70
02/05/2025	16507	Tractor, Truck, & Eq...	430-439 · STREETS &...	Inv.#586 - 201...	157.84		106,455.86
02/05/2025	16508	WEX Bank	430-439 · STREETS &...	Acct.# 0496-00...	270.82		106,185.04
02/05/2025	16497	Douglas F Naftzinger	-split-		97.11		106,087.93
02/05/2025	16498	Elizabeth A Shaner	-split-		97.11		105,990.82
02/05/2025	16499	Frank Cataldi	-split-		105.94		105,884.88
02/05/2025	16500	Jesse D. Spencer	-split-		97.11		105,787.77
02/05/2025	16501	John D Eckert	-split-		97.11		105,690.66
02/05/2025	16502	Melissa S Schwenk	-split-		97.11		105,593.55
02/05/2025	16503	Melissa S Schwenk (S)	-split-		149.96		105,443.59
02/05/2025	16509	Brenda J Fessler	-split-		443.46		105,000.13
02/05/2025	16510	Kyle L. Schwenk	-split-		30.28		104,969.85
02/05/2025	16511	Larry D. Lehman	-split-		86.45		104,883.40
02/05/2025	16512	Ronald R. Snyder	-split-		76.45		104,806.95
02/06/2025	eft	Intuit Quickbooks	400-409 · GENERAL ...	Annual Fee-En...	1,825.52		102,981.43
02/06/2025	eft	Pennsylvania Dept. o...	210-219 · Payroll Liabi...	1566 2950	183.35		102,798.08
02/06/2025	eft	United States Treasury	-split-	23-6003078	1,123.80		101,674.28
02/06/2025	16513	Stanley J. Burke, Esq.	400-409 · GENERAL ...	February Retai...	345.00		101,329.28

Tax Report December 2024 year ending

Real Estate \$ 1013.21

Per Capita 143.00

Real Estate not collected \$ 4171.45

25 delinquents penalty 417.15

\$ 4588.60

Per Capita not collected \$ 2330.00

233 delinquents penalty 233.00

\$ 2563.00

**BOROUGH OF AUBURN
OFFICE OF SANITATION
451 PEARSON STREET
P.O. BOX 177
AUBURN, PA 17922
PHONE: 570-754-7003, Ext. 12**

NOTICE OF INTENT TO IMPOSE MUNICIPAL LIEN

TO: _____

RE: YOUR PROPERTY - TAX PARCEL NO. _____
SANITATION ACCOUNT NO. _____

MAILING DATE: _____
CERTIFIED MAIL NO. _____

You are hereby notified that it is the intent of the Borough of Auburn (the "Borough") to impose a municipal lien against you and your property (identified by reference to the Schuylkill County tax parcel number for the property set forth above) for the following:

Delinquent Sanitation Charges as of _____	\$ _____
Attorneys' Fees and costs For Services Rendered through Date of Filing the Lien	\$ 231.00

Plus: any additional delinquent user charges accruing through the date of filing the Lien, together with attorneys' fees for services rendered in relation to collection of the delinquent account after the date of filing the Lien. You are specifically notified that the Municipal Lien which the Borough intends to impose against you includes attorneys' fees as provided by the Municipal Claim and Tax Lien Law, as amended.

You may avoid the imposition of the Lien, including the imposition or assessment of attorneys' fees, by making payment of your delinquent account, including any additional unpaid sanitation charges accruing through the date of payment, within thirty (30) days of the mailing date of this Notice to the Borough Office of Sanitation located at 41 Pearson Street, P.O. Box 177, Auburn, PA 17922. Simply mailing your payment within the thirty (30) day period will not be sufficient if the payment is not actually received by the Authority within the thirty (30) day period.

Following the imposition of a Municipal Lien for unpaid sanitation charges, the Borough upon its discretion may proceed with execution of the amounts owed and expose your property, building, and any improvements thereon to a Sheriff Sale, pursuant to the Pennsylvania Rules of Civil Procedure. This may result in the loss of your property and ownership.

THIS IS AN ATTEMPT TO COLLECT A DEBT BY A DEBT COLLECTOR. ANY INFORMATION OBTAINED WILL BE USED FOR THAT PURPOSE.

**BOROUGH OF AUBURN
OFFICE OF SANITATION**